FLORIDA ATLANTIC UNIVERSITY
Division of Research

SCOPE OF WORK /PROPOSAL*

**NOTE – This document is a general template. If the RFP prescribes a format for the SOW, that format should be followed.*

Principal Investigator:

College/Department:

Sponsor Name:

Project Title:

Period of Performance- Start Date: End Date:

Does this work involve the use of human or animal subjects?

☐ Human Subjects ☐ Animal Subjects ☐ No Human or Animal Subjects

Objective or Purpose:

Tasks/Goals:

(Provide a general description of the actions to be performed and the expected results)

Project Deliverables:
(For each task, provide clear and quantifiable deliverables. This should include both technical and performance specifications and due dates.)

Reporting Requirements:
(If known, describe any reports to be submitted to show progress and due dates.)